

# Southwest Planning Exercise and Training Region

## September 20, 2017 Meeting Minutes

The SWPETR met Wednesday, September 20, 2017 at the Southwest Nebraska Public Health Department office in McCook, Ne. It immediately followed the 10 a.m. SWLEPC meeting.

Regional representatives from all 7 counties were present: Chase-EM Duane Dreiling; Dundy-Deputy EM Pam Reichert; Furnas-EM Roger Powell, Hayes- EM Char Hamilton; Hitchcock-Deputy EM Kyle Clapp; Perkins-Sheriff/EM James Brueggeman, Deputy EM Karron Harris; Red Willow- EM/Sheriff Alan Kotschwar, Deputy EM Diana Wilkinson

Absent was Brandon Myers, Region 51 (Dundy and Hitchcock Co.) EMA director.

Also in attendance were: Kate Speck, UNL Public Policy Center; Larry Fichtner, NEMA; Brian Stephens, American Red Cross; Jan Schultz, Imperial Times Republican; Ralph Scott, Trenton Agri. Products; Arlan Wine, Chase Co. Atty.; Logan Lueking, NEMA; Josh Wendell, attorney for City of Imperial; Jo Leyland, City of Imperial; Myra Stoney, SWNE Public Health Dept.; Isaac Brown, McCook Police Dept.

**1) Call meeting to order-Open Meeting Law:** Meeting was called to order by Duane Dreiling at 10:38.

**2) Introductions, review and approve the agenda:** Motion was made by Char, seconded by Jim to approve the agenda and waive the reading. Roll call vote was conducted. Red Willow, Hayes, Chase, Perkins, Hitchcock, Dundy, Furnas voted aye. Motion carried.

**3) Review and approve the minutes of the previous meeting:** Motion was made by Roger, seconded by Char to approve the minutes from the March meeting. Hayes, Chase, Perkins, Hitchcock, Dundy, Furnas, Red Willow voted aye. Motion carried.

#### **4) Old Business:**

**a) Financials:** Jim reported on the grant packet. He pointed out several expenditures. \$ 3,000 for citizen corps remains uncommitted. OCIO monitoring \$ 1,292. 2015 deadline is Aug. 2018.

2016 report. All 'needs poe' are not started yet. Buildout is not completed.

**b) Status on the new SRS radios for the Emergency Managers:** Radio quotes decreased the amounts. Nema approved 5 portable and 2 mobiles. Aug. 21<sup>st</sup> to proceed. Probably will be here next mtg. Training pending.

#### **5) New Business:**

**a) Discussion, consider and take all necessary action on Panasonic Tough Book Computers and Apple iPads purchased by Southwest Planning Exercise Training Region.**

Discussion centered around laptops and ipads purchased by the region and placed with Imperial Police Department. Computers were picked up as part of an investigation conducted by Chase Co. Sheriff.

For the discussion, The City of Imperial and Chase County were represented by their counsel: Arlan Wine representing Chase Co. and Josh Wendell representing the City of Imperial.

Jim referred to the packets he distributed. He pointed out the Ne. Emergency Mgmt. Act and SWPETR By-laws, and provided by-laws to the Imperial newspaper. 2009 and 2011 grant documents, Item 23, When \$ 5,000 or more, the title is vested with the SW Region.

Sheriff Brueggeman led the group through the paperwork related to the acquisition and placement of computers with Imperial P.D.. The sheet dated June 13- more computers distributed per spreadsheet. \$19,050 Homeland Security Grant funds- computers were purchased. Grant mgmt. system- NEMA reimbursed Perkins for 10. Serial number sheet shows serials for computers issued to Imperial.

\$11,850- ordered 6 more- Perkins reimbursed. Shows serial # 278, 279 and 280 purchased, tagged with homeland security grant inventory numbers. I pads- # 740305 imperial P.D. # 629- was part of a larger project and was separated.

June meeting minutes showing election of Dreiling as chair.

Inventory- next sheet- tag, description, location, grant, invoice, cost. 2 pgs.-shows Ipad and computers checked out to Imperial.

Letter to Dreiling and Chase Co. Attorney Arlan Wine showing update of process.

Letter Aug. 3 to Dreiling.

Wine's request for the state patrol to examine the computers.

Kate will distribute by laws. She will also talk with Nikki Weber re: policy and legal issues.

Char made a motion to accept the return of the Panasonic toughbooks and I pads from Chase Co.- Imperial P.D., and to hold them harmless after their return. Roger seconded. Chase abstained. All others were in favor in roll call vote. Motion approved.

Char made a motion to create policy on possession and use of all equipment purchased and distributed through SWPETR. Jim seconded. All were in favor in roll call vote. Motion approved.

## **6) Good of the Group:**

Kate- interstate compact asked to respond- behavioral health- seeking 19-20 willing to be called out at no cost to them for psychological first aid.

SPR/THIRA/TEPW meetings are October 26<sup>th</sup> and 27<sup>th</sup>. Area needs to schedule a THIRA asap. Fund requests must appear on the region/state calendar to be funded. Heidi Wheeler is working on her facility's requirements and would like to be involved.

ICS 300 400, all hazards training, planning chief, logistics chief are all good things to place on the calendar.

Scottsbluff- planning section- Nov. 6-9.

L967- logistics sections chief, Grand Island, instructors are Jon Rosenlund and Alicia LeMay.

300 & 400 courses are coming up in Benkelman, Bridgeport and Alliance

Ike reported on FirstNet. September 27 & 28- public safety committee summit. First net has a timeslot to report on. Tech. and planning. Ike is the NPSCC representative.

Red Cross is still working on shelter agreements in counties. They would like to have a minimum of two shelters per county approved.

Ralph reported on federal data requests re: level of risk. Trenton Agri. Products remains at 3. Low risk.

Myra may have found a fiscal agent.

NEMA Basic Emergency Management Academy is October 2-6, 2017.

Frenchman Valley Mutual Aid Fire School at McCook Fire is August 3rd.

**7) Next Meeting: December 6<sup>th</sup>, 2017:** The next meeting of the SWPETR: will be December 6, 2017, following the 10 am SWLEPC meeting at the Southwest Nebraska Public Health Dept. office in McCook.

**8) Adjourn:** At 12:19, Jim made a motion, seconded by Char, to adjourn the meeting. All were in favor. Meeting adjourned.

/s/ Kyle Clapp, recorder

\*\*\* NOTE: The December quarterly meeting of the SWPETR was cancelled due to scheduling conflicts. The next meeting is the following regularly scheduled quarterly meeting time: Wednesday, March 14<sup>th</sup>, 2018, 10 am, following the SWLEPC meeting at the SWNE Public Health Department meeting room in McCook. \*\*\*